



# KENNESAW MOUNTAIN HIGH SCHOOL ORCHESTRA CALIFORNIA 2019 ONLINE TRIP REGISTRATION INSTRUCTIONS

At <u>Super Holiday Tours</u>, we pride ourselves on ensuring complete transparency to our clients as they prepare to travel with us on their upcoming adventure. Accordingly, we ask that all Students, Chaperones and Directors who plan on traveling follow the instructions below in order to register you for your upcoming trip!

Please note there is a two step process, **Creating the account** and **creating the traveler's profile**. The Account Holder will oversee account activity, ie. trip information and trip payments, specific to the Trip.

# Begin by visiting our website at <a href="https://www.superholiday.com">www.superholiday.com</a>



At the top of the page, select 'Online Trip Registration'.

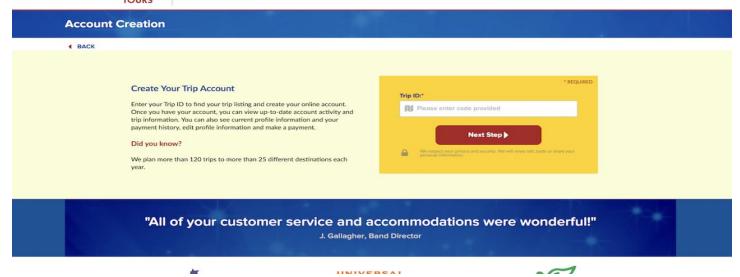
Enter your school's TRIP ID code:

KMHS30152-180

The "O" is for orchestra, not a zero

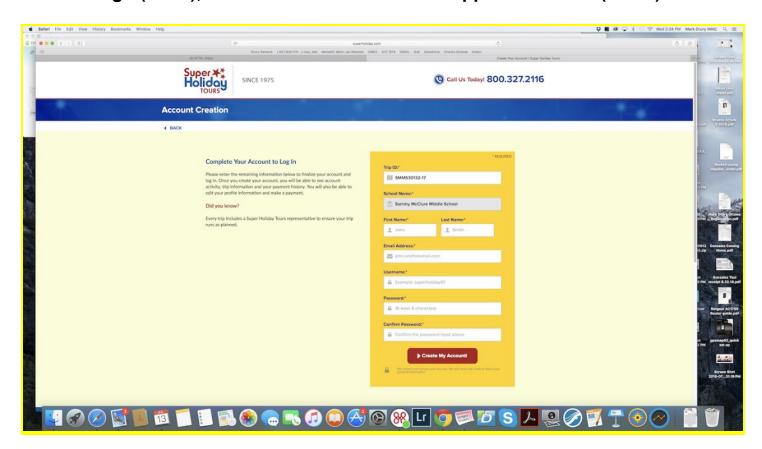




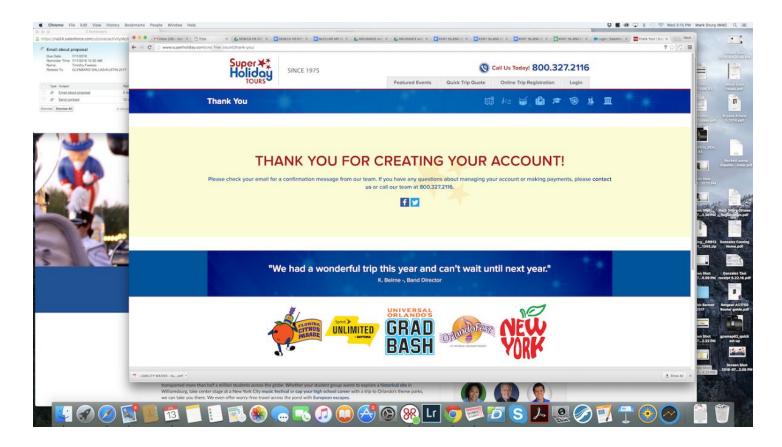


You will then be prompted to create a username and password.

Passwords must have at least one non letter or digit character, have at least one digit ('0'-'9'), and must have at least one uppercase letter ('A'-'Z').



Once you have completed the creation of your username and password, you will receive a **confirmation email** - Please confirm your email at this time.



Once you have confirmed your email, go back **superholiday.com** to login using your username and password. At this time you will **register all traveler(s)**. Please fill out all applicable fields.

Be sure to choose your Occupancy type from the drop-down box.

All students are required to register as Quad Occupancy

Chaperones are required to register as Quad, Triple, Double or Single Occupancy

#### ADDING TRAVELERS

As the Account Holder, it is your responsibility to 'Verify Traveler Information'. Each Traveler is classified as either a 'Student' or 'Chaperone'. If the Account Holder is planning on traveling, then they will have to add themselves as a Traveler.

#### TRIP DASHBOARD

When you Log-In again to your Super Holiday Tours Account, you will reach your '*Trip Dashboard*'. Here is where you can find your '*Trip Information*', including the Trip Itinerary & Liability Information.

You can always update your Account Information, and the individual Travelers Information from this screen.

To the right of the screen, you will find your 'Payment Information' that lists the Total Trip Cost, and the associated Balance Due. Your Total Trip Cost is associated with the 'Room Type' selection in the 'Travelers Information'. You will also find the Payment Schedule, History, and any Notes made from Super Holiday Tours on your specific Account.



116 Gatlin Avenue Orlando, FL 32806-6908 407/851-0060 800 327-2116 407/851-0071 Fax

### KENNESAW MOUNTAIN HIGH SCHOOL ORCHESTRA ESPECIALLY CREATED FOR *JOEL SCHROTER* 2019 FIVE DAYS/FOUR NIGHTS LOS ANGELES APRIL 25 - 28, 2019

**SUBMITTED: MAY 16, 2018** 

**SUPER HOLIDAY TOURS** will provide the following goods and services to and for each and every member of the **KENNESAW MOUNTAIN HIGH SCHOOL ORCHESTRA** traveling party:

- \* THREE (3) NIGHTS lodging at the LOS ANGELES AREA HOTEL. Hotel and other facilities will or may not have lifeguards on duty. Participating in any water activity is at your own risk
- \* Full American Breakfast will be provided at the Hotel each morning
- \* Lunch on own at LA FARMERS MARKET
- \* HOLLYWOOD BEHIND THE SCENE Walking Tour of HOLLYWOOD (Chinese Theater, Walk of Fame)
- \* Dinner at HARD ROCK CAFE
- \* Dinner at GRAND CENTRAL MARKET with \$25 per diem)
- \* Visit to GRIFFITH OBSERVATORY for scenic overlook of LA area
- \* Orchestra Clinic at PEPPERDINE UNIVERSITY
- \* Admission to **GRAMMY MUSEUM**
- \* Admission to LA PHILHARMONIC Concert 4/26/19
- \* Visit SANTA MONICA PIER Lunch on own
- \* Admission to SAN DIEGO ZOO Lunch on own
- \* Visit SILVER STRAND STATE BEACH- SAN DIEGO
- \* BEACH BBQ
- \* Breakfast Per diem (\$10) at LAX
- \* \$600 Round Trip Airfare allotment from Atlanta to Los Angeles, if more is needed group will be responsible for difference.

**SUPER HOLIDAY TOURS** will provide the following additional goods and services to and for the **KENNESAW MOUNTAIN HIGH SCHOOL ORCHESTRA**:

- \* Services of a SUPER HOLIDAY TOURS REPRESENTATIVE while in Los Angeles
- \* Local Charter Transportation while in the Los Angeles area
- \* Round Trip Airport Transfers from Kennesaw Mountain HS to Hartsfield International
- \* Drivers Room
- \* Driver's Gratuity
- \* Online Payment System
- \* Liability Insurance Coverage

\*

## YOUR PER PERSON PACKAGE PRICES (Based on 40 paying passengers)

• STUDENT OCCUPANCY: \$1,568.00 (students)

DOUBLE OCCUPANCY: \$1,778.00 (adults)
 SINGLE OCCUPANCY: \$2,038.00 (adults)

Proposal prices are subject to change based on final number of participants and actual travel dates.

Reservations will not be confirmed until the signed contract and initial tour deposit is received into our office. Please be advised that whether or not you choose to sign and return the contract, payment of monies toward this package implies acceptance of the terms and conditions of the agreement and your group will be held accountable

#### Payment Schedule and Terms based on 40 passengers

- \$100 per person deposit DUE BY August 24, 2018 to confirm group reservations. (non refundable)
- \$400.00 per person deposit DUE BY September 24, 2018
- \$400.00 per person deposit DUE BY November 24, 2018
- \$400.00 per person deposit DUE BY January 24, 2019
- ROOMING LIST DUE BY February 1, 2019
- Balance DUE BY March 24, 2019

\*\*Payments may be made with an organization check, cashier's check or money order. Credit card payments may be made with our online web link with MasterCard, Visa and Discover. Please note there will be a 3.5% processing fee added to credit card payments for those groups who elect to not utilize online payments. We CANNOT accept credit card numbers by phone. Personal checks are not accepted. Trip components will be withheld or cancelled pending receipt of any outstanding balance. N.B. Late payments may cause auto cancellation of your booking and charges will apply.

#### Cancellation/Changes

All Cancellations and changes in number of attendees must be made in writing, indicating reason of cancellation, dated and signed by the Group Leader. <u>Upon receipt of written notification of changes in number of attendees (individual cancellations)</u>, or entire group cancellation, charges will be applied as follows:

August 24, 2018 – September 24, 2018
September 25, 2018 – October 24, 2018
October 25, 2018 – November 24, 2019
November 25, 2019 – February 24, 2019
February 25, 2019 – March 24, 2019
After March 24, 2019
S100.00 per person cancellation fee \$200.00 per person cancellation fee \$900.00 per person cancellation fee \$1200.00 per person cancellati

Please Note: ALL admission tickets are issued as "Non-Refundable and Non-Transferable" by suppliers. <u>Super Holiday Tours strongly suggest that ALL individuals in groups purchase the optional Travel Protection plan.</u>

#### **Travel Protection:**

The **Student Protection Plan** has been purchased on behalf of all travelers:

SUPER HOLIDAY TOURS has purchased the Student Protection Plan on behalf of all travelers, which helps protect you after departure. There is no coverage for Trip Cancellation with the plan that has been purchased on your behalf. However, we offer an optional plan that offers more extensive benefits. If interested in the optional Student Deluxe Plan with or without Cancel For Any Reason (CFAR)\*, please contact Travel Insured International at 1-800-243-3174 or view and purchase a plan through the following link: <a href="https://www.travelinsured.com/agency?agency=53006">www.travelinsured.com/agency?agency=53006</a>

A copy of the Plan Document will be provided. \*CFAR is not available to residents of NY

This document contains highlights of the plans. The plans contain insurance benefits underwritten by the United States Fire Insurance Company. The plans also contain non-insurance Travel Assistance Services that are provided by an independent organization. Coverages may vary and not all coverage is available in all jurisdictions.

#### **PHOTO WAIVER**

Super Holiday Tours is given all rights to use photos that may be taken of a group or individual by Super Holiday Tours or a representative of Super Holiday Tours during a Super Holiday Tours trip.

# **PAYMENT**

Your processed payment will appear on your statement as V-COLE ENTERPRISE, INC.

# Should you have any questions, please email me at Mdrury@superholiday.com

Thank you for registering!

**Mission Statement** 

We are committed to providing our clients a positive travel experience by dedicating ourselves to the highest quality of service.

We will achieve this by listening to our clients' needs and through our attention to detail.





www.superholidav.com